

**SR 169 Route Development Plan Corridor Study
Chartering Session
Monday, September 27, 2004
8:30 am -- 12:00 pm
Kent Maintenance Center**

Draft Agenda

Session Objective: Establish the basis for coordination and dialogue between project partners to ensure the study effort is a success.

8:30 am WELCOME AND GOALS FOR THE DAY

8:40 am INTRODUCTIONS AND GROUND RULES

8:50 am ABOUT THE STUDY

Project parameters

- Budget
- Time frame
- Scope
- Expected outcomes

9:30 am PROJECT CHARTER

- Vision
- Goals
- Outcomes
- Operating Guidelines

10:15 am Break

10:30 am PROJECT CHARTER, CON'T

Partner Roles & Expectations

- Where are you in your organization?
- Who are your counterparts among the partners?
- Who are the decision makers?
- When, how are decisions made?

Communication Protocols

- Methods for partners and the public
- When should this group meet?

Conflict Resolution

11:45 am CLOSING/NEXT STEPS

- Technical Committee meetings
- Open houses for the public

12:00 pm ADJOURN